



Management Apprenticeship Framework (England)

The Apprenticeship framework for Management, consisting of the Intermediate Apprenticeship in Team Leading (Level 2) and the Advanced Apprenticeship in Management (Level 3) is implemented by SSC: Skills CfA. Further information can be found at <http://www.skillsca.org/apprenticeships.html> and <http://www.afo.sscalliance.org/frameworkslibrary/>

Learners must be registered with and certificated for the overall Apprenticeship by the Council for Administration.

The Intermediate Apprenticeship in Team Leading

This apprenticeship is for Team Leaders, Section Leaders, Floor Managers, Helpdesk Managers, Trainee Supervisors and Team Co-ordinators. Team Leaders play an integral role in supporting organisational objectives through a wide range of functions, including: monitoring work, giving feedback, briefing teams, supporting team members, resolving problems, procuring supplies, project management and delivering and improving customer service.

The Intermediate Apprenticeship in Team Leading consists of the following components:

Components	IQ Qualification	QUAN number	Individual price
Combined Qualification	IQ IAM Level 2 Diploma in Team Leading	601/3681/9	£72.00
Employee Rights and Responsibilities (ERR)	The CfA ERR workbook online or The National unit (if taken within the combined qualification) L/506/1905 Employee rights and responsibilities		N/A
Personal Learning and Thinking Skills (PLTS)	PLTS have been mapped and embedded in the mandatory units of the combined qualification		N/A
The apprenticeship price is £72.00, plus the price of any Functional Skills qualifications (where required).			

Functional Skills	IQ Functional Skills Qualification in Mathematics at Level 1 or IQ Functional Skills Qualification in Mathematics at Level 2 and IQ Functional Skills Qualification in English at Level 1 or IQ Functional Skills Qualification in English at Level 2 And	601/0244/5 601/0173/8 601/0243/3 601/0530/6	£16.00 £16.00 £16.00
	IQ Functional Skills Qualification in ICT at Level 1 Or IQ Functional Skills Qualification in ICT at Level 2	601/1418/6 601/1761/8	 £16.00

Learners may undertake the various components with different awarding organisations.

The Advanced Apprenticeship in Management

This apprenticeship is for Section Managers, First line Managers, Assistant Managers, Trainee Managers, Senior Supervisors and Junior Non-Commissioned Officers. Managers play an integral role in supporting organisational objectives through a wide range of functions, such as: planning, allocating and monitoring the work of a team, supporting team members, managing conflict, resolving problems, project management, agreeing budgets and managing customer service.

The Advanced Apprenticeship in Management consists of the following components:

Components	IQ Qualification	QUAN number	Individual price
Combined qualification	IQ IAM Level 3 Diploma in Management	601/3694/7	£75
Employee Rights and Responsibilities (ERR)	The CfA ERR workbook online Or The National unit (if taken within the combined qualification) L/506/1905 Employee rights and responsibilities		N/A
Personal Learning and Thinking Skills (PLTS)	PLTS have been mapped and embedded in the mandatory units of the combined qualification		N/A
The apprenticeship price is £75.00, plus the price of any Functional Skills qualifications (where required).			

Functional Skills	IQ Functional Skills Qualification in Mathematics at Level 2	601/0173/8	£16.00
	and	601/0530/6	£16.00
	IQ Functional Skills Qualification in English at Level 2		
	And	601/1761/8	£16.00
	IQ Functional Skills Qualification in ICT at Level 2		

Learners may undertake the various components with different awarding organisations.